

**Workplace Safety Committee Minutes**  
**Wednesday November 10, 2021**

The meeting was called to order by Al Ragan at 11:33 a.m.

Members present: Zak DiGorio, Larissa Leuenberger, Mary Perry, Al Ragan, Kimberly Simala, Randal Sydeski, Matt Toth, Jim Tyron and Amy Vuick.

Absent: Margaret Boucher, Ellen Caranese and Kristy Kivador

Guests: Andre Stenson, Safety Officer

The motion to approve October minutes and post to district website was made by Zak DiGorio and seconded by Jim Tyron.

**New Business**

The district has converted to an updated version of the employee portal for paystub and name/address changes. Employees are to continue to contact Margaret Boucher if they get locked out of their account.

**Accident Review**

Committee reviewed an incident where an employee slipped and fell on a patch of water while dismissing students. The water came from a students water bottle that had fallen and leaked.

**Building Inspection**

Central Elementary-Report on file. The building is in overall good condition. Some of the light bulbs in parking lot will need to be replaced. Tickets entered for leaks in art room sink and uninvent in bathroom. Security keypads were installed in the art and music rooms.

**Old Business**

Camera installation is complete.

The cause of the odor in the pool area at HS has been fixed.

**Safety Concerns from other buildings**

Bus depot water heater element broke but has been fixed. Water pump at Wm Penn has been replaced.

**Next Meeting**

December 8, 2021 Greenock Building report- Kim Simala

**Adjourn**

It was moved by Zak DiGorio and seconded by Larissa Leuenberger to adjourn the meeting at 12:15.