

**Workplace Safety Committee Minutes**  
**Monday November 5, 2018**

The meeting was called to order by Margaret Boucher at 11:35 a.m.

Members present: Margaret Boucher, James Coll, Richard Fantauzzi, Kathi Kern, Bob Kite, Larissa Leuenberger, Sarah Nill, Mary Perry, Randal Sydeski and Matt Toth and Amy Vuick

Guests: Andre Stenson, School Security Officer and Chris McBride, School Resource officer

The motion to approve October 8, minutes and post to district website was made by Kathy Kern and seconded by Larissa Leuenberger.

**New Business**

Mandatory training discussing the purpose of The Workplace Safety Committee, and operation of the meetings. Examples of Safety Inspections and accident investigations were presented. EF's loss history was reviewed.

A \$25,000 grant for cameras to be installed at Greenock and Mt Vernon.

Dr. Sydeski is submitting information for a \$100,000 grant for counseling support. If awarded the funds would go toward hiring an elementary guidance counselor.

**Accident Review**

Safety Officer injured during active shooter drill was discussed. The claim was not turned in at time of accident and members were reminded to encourage anyone that has an incident to report to school nurse and submit a report.

**Building Inspection**

Mary Perry presented the inspection for Central Elementary. The building is in overall good shape. Repairs are being addressed as tickets are placed to maintenance help desk. A copy of review is on file and also sent to Supervisor of Buildings and grounds.

**Old Business**

Filters for HS filtration system have arrived and will be installed this week.

**Safety Concerns from other buildings**

Wm Penn: Exterior doors have a gap at bottom allowing rain, snow and vermin in the building. Weather Seal strips should be applied. Service ticket requested.

Discussion on confirming work requests and alerting sender when ticket is closed.

**Next Meeting**

December 3-Greenock Inspection-Amy Vuick

**Adjourn**

It was moved by Bob Kite and seconded by Sarah Nill to adjourn the meeting at 12:30 pm.