

**Workplace Safety Committee Minutes**  
**Monday March 5, 2018**

The meeting was called to order by Margaret Boucher at 11:35 a.m.

Members present: Margaret Boucher, James Coll, Thomas Glass, Kathi Kern, Bob Kite, Larissa Leuenberger, Mary Perry, Stephanie Raible and Randal Sydeski and Matt Toth.

Guest: Robert Myers-Student Teacher 3<sup>rd</sup> gr Mt Vernon  
Dr Bart Rocco, Superintendent

Absent: Sarah Nill

The motion to approve February 5 minutes and post to district website was made by Randal Sydeski and seconded by James Coll.

**New Business**

Updates to March bus evacuations were discussed.

A facility assessment will be conducted to study the feasibility of upgrades to buildings for safer schools.

Employee benefits verification letters are out.

Open enrollment for health benefits for 2018-19 year is May 15-June 15.

A flyer for Bureau of Workers Comp “ Kids Chance of PA” was reviewed.

**Accident Review**

The committee reviewed the most recent incident: a maintenance worker got his finger stuck under a piece of heavy equipment while setting it down on ground. Incident only.

**Building Inspection**

Larissa Leuenberger presented the building report for Mt Vernon Elementary. This takes place after the recent tragedy at Parkland FL and many of the concerns voiced from teachers and staff regarded security. Noise level in café during lunch prevent alerts from being heard. The lights around the outside perimeter do not work. Camera angles need to be adjusted for better viewing from inside. There are floor outlets in K Nipar’s room that aren’t used and have become tripping hazards. A window in the kitchen area looks like it is not properly attached to frame. A deep hole in playground needs to be fenced off. The full report has been sent to maintenance.

**Old Business**

Spreadsheets for all Bus driver and café worker clearances are now being maintained by the district to ensure that contracted employees are up to date.

**Safety Concerns from other buildings.**

“No trespassing during school hours” signs need to be posted at all buildings.

Nike site asbestos removal has begun.

Dr. Rocco led discussion on school violence prevention and what districts in PA are doing. Idea sharing is important.

**Next Meeting**

April 2, 2018

**Adjourn**

It was moved by Larissa Leuenberger and seconded by Tom Glass to adjourn the meeting at 12:28 pm.