

**GLASS, T. - TECH. ED.**

# Technology Education - Syllabus

**Mr. Glass**

-Welcome to Technology Education. The following is a brief explanation of some of the policies, procedures, and expectations that we will follow in class this year. I will go over these in class, and each item will be discussed with you. Keep this policy at the front page in your assigned classroom folder throughout the year.

## **Section 1: Academic Integrity**

1. Be SAFE – listen to all directions
2. RESPECT - Be on time
3. ACCOUNTABLE – Do authentic work
4. VICTORIOUS - Don't prevent me from teaching or others from learning
5. ENTHUSIASTIC - Let the creative juices flow!

### Procedures:

1. **BE ON TIME!** Upon entering the class, students should sit in their assigned seat and prepare accordingly for the day's posted objectives.
2. **Silence is required during announcements over the PA system.**
3. No one is to leave the room without the permission of the teacher. Passes will be issued if the need to leave is deemed necessary. Only one student will be excused at a time.
4. Remember that this is not a typical classroom, but instead a lab where there is absolutely **NO HORSE PLAY** allowed. This cannot be stressed enough, the safety of you and your fellow classmates rests on everyone's shoulders.
5. The tools and machines in this room are not to be touched unless you are qualified and cleared to use them. Machines are to be used for class purposes only, you do not use these machines for your own personal projects
6. Only Technology Education related assignments are to be worked on during class unless authorized by the teacher. If you have down time, please find something constructive to do. If you have nothing to do please ask, a helping hand is always appreciated.
7. **Lab clean-up is your responsibility.** Clean-up assignments will rotate on a daily basis and must be completed prior to leaving class.
8. Students are NOT permitted to play internet video games on the computer in this class. First warning will result in your computer being turned off for the period. Second offense will result in one night's detention. A third and final violation will result in total loss of computer privileges for one month

9. **The bell does not dismiss you, the teacher dismisses you. Please remain in your seat at the end of the period and push your chairs in before leaving.**

10. Always write your name and period on all projects, assignments, and kits. It is your responsibility to keep track of these items, not the instructors.

11. Food and drink belong in the cafeteria and are not permitted in the lab.

12. BRING YOUR "A" GAME! You selected this course and should be enthusiastic and excited about the content and activities we involve ourselves in everyday.

## **Section 2. Class Requirements:**

- Students must keep a folder. Folders will be kept in the lab. All coursework and printouts are expected to be kept in your folder.

- All students are expected to save all coursework in a designated folder on their H Drive. If I can't find it on your H Drive I will assume you've copied it from someone else.

- Homework is rarely assigned due to the nature of the course. Students are given adequate time on a daily basis to complete course work. Students that do not finish paperwork assignments in class are expected to take them home for completion.

- Assignments are to be completed and turned in using the designated format on time; if an assignment is late, a loss of points occurs as follows...

1. 1 day late – 2 points
2. 2 days late – 3 points
3. 3-4 days late- 5 points
4. 5 days late- no credit

## **Section 3. Unit Topics:**

- **Careers in Engineering, Ortho Graphic Drawing, Isometrics, Engineering Principles, Architecture, 3-D Modeling, 3-D Printing, Design, and Mechanical Drawing.**
- All missed work must be completed immediately. If the absence is excused, you will have the amount of time you missed to make up the work. Any work not completed within one week from your return to school will be given a zero unless other arrangements have been made.

- Anything that is being turned in late due to an excused absence must have the word “ABSENT” and the DATE you were absent next to your name on the assignment. Failure to comply will result in a late grade.
- It is always the responsibility of the student to see the teacher about missed work!!! If absent, upon returning to school, the student must meet with me to discuss the prior day’s activities/discussions during homeroom or activity period in room 126. Failure to see the teacher will result in the student being responsible for ALL materials, assignments, exams, quizzes, etc. on the day of their return.

**Section 4. Academic Integrity Repeated:**

- Do authentic work
- Be honest with your work
- If a assignment is copied, a zero grade will be given.

**Section 5. Grading:**

- The hands on nature of technology education transfers primarily into project-based assessments. To maintain a fair and consistent daily record of individual growth and participation, a portion of your grade will be made up of class participation points. Class participation points will be assigned as follows...

3 POINTS	2 POINTS	1 POINT	0 POINTS
Student was prepared for class and remained actively engaged throughout.	Student was prepared for class but failed to remain actively engaged throughout.	Student was late for class Student was unprepared and uninvolved in class activities.	Student made no positive contribution to the day’s activities or discussions.

9 weeks x 5 days = 45 days / grading period ----- 45 days x 3 points = 135 possible points / grading period

- TESTS, WORKSHEETS, and PROJECTS will make up the remaining portion of the course assessment. All assignments will be reviewed and students will be made aware of any teacher expectations before beginning.

• It is my responsibility to record and track your grade throughout your time in my class. However, I would recommend that you keep a record of all assignments and grades as a reference and focus on quality citizenship skills. You can figure out your grade at any time by checking Power School.

90-100=A  
80-89=B  
70-79=C  
60-69=D  
00-59=F

**Section 6. Classroom Discipline:**

A. Make sure you read your student handbook and become familiar with the senior high rules. All rules and regulations will be enforced in my class. The following is a list of the most common violations...

1. Classroom tardiness
2. Disruptive behavior (Excessive talking)
3. Inappropriate language
4. Being disrespectful
5. Intentional damage to school property (desks, computers, equipment)
6. CELL PHONE USAGE!!!!

**Discipline Policy:**

- 1 infraction = in class verbal warning / Parent contact
- 2 infractions = Assigned detention/ Parent contact
- 3 infractions = Principle referral

I have read and discussed Mr. Glass's Class Policies for the Technology Education Classroom. I will encourage my child to follow and abide by the content listed in this syllabus. Please sign and date.

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Good Luck and have a great year!**

Please call or email with questions or concerns:  
I will respond with-in 24 hours:

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