



English 11 Dr. J. Spiegel Room 110

Welcome to English 11! Below are a few suggestions to help you make the most of this course.

Topics to be covered

In this course, we will study American Literature by theme while focusing on the unique traits of the writing styles of the authors and poets of different literary periods and looking at the historical influences of the periods on the literature. We will use our textbook, Elements of Literature Fifth Course, as our primary source but will also study additional longer works as well. These longer works may include, The Crucible by Arthur Miller, The Great Gatsby by F. Scott Fitzgerald, and Of Mice and Men by John Steinbeck, and Tuesdays With Morrie by Mitch Albom. In addition to these, you will each choose one additional novel from a provided list that you will read and analyze in your American author research paper.

Materials Needed Daily for Class

- Three-ring binder (containing materials for this class only) with dividers
- Pencil or pen
- Book or novel (whichever we are using at the time)
- Homework
- iPad

Course Binder

You must keep all notes, handouts, and homework in your binder for each nine weeks. I may collect your binder for points once each nine weeks. At the end of each nine weeks period, you may remove some materials from your binder if needed, but put them in a safe place as they may be needed for tests, a mid-term, and / or a final exam later in the course. When absent, you must obtain copies of all notes that you missed. Specific binder directions will be provided on a separate direction sheet.

Hall Travel

You will not be permitted to go to any location during class, except the restroom and only when it is an emergency. To be dismissed to the restroom, you must have a pass from me. Bring all materials to class when you arrive, as you will not be permitted to retrieve them from your locker after class begins.

Classroom Behavior

This is a high school course designed to prepare you for higher education, vocational training, and the world of work; therefore, it is expected that you will behave like young adults. You must respect all parties in the room including the teacher, your classmates, administrators, and guests. Inappropriate behavior is defined as anything that disrespects someone else in the classroom or disrupts the learning process. Inappropriate behavior will be dealt with in the following manner. 1) verbal warning, 2) detention and phone call home 3) referral to office.

In addition, please respect the following BRAVE standards of behavior: Be
safe: Listen to staff and maintain personal space.
Respect others: Be on time, be polite, and use appropriate language and tone.
Be accountable: Be prepared, be honest, do your own work, use electronic devices only when permitted. Be
victorious: Do your best work and celebrate academic success.
Be enthusiastic: Have a positive attitude and take ownership of learning.

Attendance

- Excused tardy / absence
 - Work made up in amount of days missed Get work in advance when possible
 - This includes days missed for school activities
- Unexcused tardy / absence / class cut
 - No credit for work completed on that day – including participation points Class cuts also receive disciplinary action
- Late to Class
 - Three unexcused = detention after school with me

Tardy To School / Early Dismissal / Field Trip

If you come to school late, leave early, or attend a field trip, you are in the school building and are expected to deliver any homework due that day to me that day or upload it to Canvas as instructed. You may also leave it in the English basket in my classroom or to Canvas online depending on the assignment's requirements. Feel free to ask for assignments in advance, as I am usually prepared weeks or months ahead.

Grading

Grades are not given in this course. They are earned through your hard work. All grading will be done according to the district's grading scale. Each assignment will have an assigned point value. Check your grades frequently online. See the guidance office if you do not have a password.

Homework / Assignment Standards

All work should be neatly written or typed. Use blue or black ink. All hand-written work should be completed on 8 1/2 by 11 sheets of lined paper. MLA Style must be used. 10 % will be deducted from work not meeting these standards and from any assignment that does not have the provided grading rubric. See individual assignment directions for details.

Late Work

All work must be completed on time. Late work will be accepted for seven days after the assignment due date with penalty. This includes work late for the following reasons: work forgotten at home or elsewhere, work not completed due to after school job, activity, or other extracurricular responsibility.

Regardless of reason, the penalties are as follows:

- work worth 30 points or less will receive ½ credit.
- work worth 31 points or more will lose the point equivalent of one letter grade per day until the value is 50%.

After seven days, assignments on Canvas will close and WILL NOT be reopened. No late work will be accepted after seven days.

Tests and Quizzes

Tests and quizzes may be given via Canvas. When they are given in this format, YOU ARE NOT PERMITTED TO TAKE THEM ON ANY ELECTRONIC DEVICE OTHER THAN YOUR SCHOOL ISSUED IPAD. Any student who does not have a charged, district-issued iPad in class during the test will take the test/quiz on paper. Any student absent the day of the quiz or test will also take the paper make-up. Canvas will automatically populate a 0 for your test, but do not worry. As soon as you make up your quiz on paper, I will override your score manually and without penalty. Students are not permitted to take a quiz/test anywhere or anytime other than in my classroom while being supervised by me.

Class Participation

Appropriate participation in class is expected. Appropriate participation includes but is not limited to bringing all necessary materials to class each day (book, writing utensil, binder, etc.), participating in class by raising your hand and providing appropriate commentary and/or answers to discussion questions, being alert and attentive as you take notes and following discussions and lectures in class. The following activities are not appropriate in class: sleeping, putting your head on your desk, acting out in any way that disrupts the learning process, and not working on appropriate, course-related activities. I do keep track of these activities daily.

Academic Integrity - Plagiarism and Cheating

It is **absolutely unacceptable** to copy material from another student or from another source (i.e.: internet sites). You are not permitted to “work together” on assignments unless I have given you specific permission to do so. If you are found plagiarizing work or cheating in any way, you and any other student (s) involved will receive a zero on the assignment, project, or test. Texting, using other electronic devices, or leaving Canvas during an exam will also result in a zero. You will NOT have the opportunity to make up the work or do the assignment again. This includes any work produced by AI that is then claimed as your own. This includes all assignments and compositions - no exceptions. This is pursuant to the district policy. Please see the current edition of Student Handbook for more information.

In addition, please keep the following in mind:

- Accurately cite all sources.
- Accurately represent your sources.
- Read all assigned readings to assure accuracy.
- Do not copy another person’s work.
- Do not give your work to others.
- Do not write a paper for one course and turn the same paper in for another course.
- Proofread your work to assure accuracy.
- Include a list of works cited for all compositions.
- Do not download a composition from the internet.
- Do not make up quotes that are not in the text you have read.

Cell Phone / Electronics Policy

PEDs “are permitted to be used . . . AT TEACHER DISCRETION FOR INSTRUCTIONAL PURPOSES IN THE CLASSROOMS.”

This is the district policy regarding electronic devices. To assure that this is followed, please take out your phone at the start of class and **TURN IT OFF and PLACE IT WHERE DIRECTED BY ME.** If you are using a cell phone during class without permission, I will provide you with a detention. Please observe this policy. It is inappropriate to use a cell phone when you are expected to be doing academic work. **It is unprofessional and down right rude to use a cell phone while the teacher or another classmate is talking.** Courtesy is required in this classroom. If you are distracted by a device, you are not academically present in the class. Most of all, you are missing valuable information, interaction, and instruction that cannot be repeated. You may use your iPads when it is appropriate to do so. I will give you a verbal “ok” to use them. If I have asked for them to be removed and put away, please do so.

Success In This Course

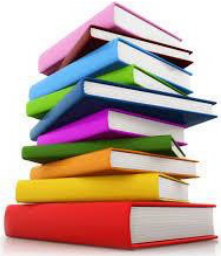
According to district policy, you must receive a cumulative percentage of 60 in order to pass this course and you must pass one of the two final nine weeks regardless of your final percentage. Effort goes a long way in this course. Attending school regularly, keeping up with all notes, readings, and assignments, and asking for help when needed will ensure your success.

Communication with Teacher

Voice Mail - Dial (412) 896-2300 ext.7810

Email Address: jspiegel@efsd.net

Students should keep this page in the front of their binders for the duration of the course.



Signature Page
Please return this page to Dr. J. Spiegel – Room 110
English 11

Please review the English 11 course policies and partial syllabus with your student and return this page to the teacher by the first Friday of the school year to indicate that it was reviewed.
Parents wishing to have a copy of the course policies information can find a copy on the school district website at www.efsd.net on the English Department page or on Canvas.

A signature below earns 5 out of 5 points for the student if returned by the due date.

X _____ student name (PRINT)

X _____ student signature

X _____ parent / guardian signature

Date: _____

Parent Information

Should I ever need to contact you, please indicate below your preferred method of communication and provide the information needed.

Email address: _____

Daytime phone (7 am to 3 pm): _____

Name of parent to be contacted: _____