

**Building Bridges for the Future - Syllabus**  
**Mr. Brain room 117**

**Course Objective**

What do you want to do to earn a living? What is your future career goal? This course will focus on exploring your academic and career goals, as well as, assisting you in making the correct course selections to further your educational goals while attending Elizabeth Forward High School..

**Grading Policy**

Each chapter will have a 25-point exam. Mostly multiple choice, true false, and completion .

Each daily bell ringer will be worth 2 points

Daily , 5 to 10 points for the daily work, problems, assignment . This could be minor research and just several exit questions relating to the lesson

Assignments will also be completed on our online resources Keys to work, Virtual Job Shadow, and Digital Citizenship. Points will vary based on individual assignments.

EF High School Standard grading scale will apply

**Grade Scale**

A 90 – 100%

B 80 – 89%

C 70 – 79%

D 60 – 69%

F 59% - 0%

**Overview, Scoop and Sequence**

Preparing your path for success

Career Choice Influences

Understanding Yourself

Looking into the Future

Planning Internal Career Design

Setting Goals

Understanding Finances

Considering Career Prep Choices

Going from here to your career

Searching for a Job

Applying for a Job

Interviewing for a Job

Succeeding in a Career

Understanding the workplace

## **PBIS Classroom Expectations – Business Education Department**

- Work consistently
- Ask questions
- Stay organized
- Take notes
- Do your own work
- Do not copy and paste from the internet
- Do not take snapshots of your assignments and email or airdrop to friends
- Do not take the easy way out. There is value in hard word work

### **Homework Policy**

When homework is assigned it is due the next day. When absent, you get an extra day from the day you return. When you miss an exam you need to make arrangements with me to find time to make up the Exam. This is your responsibility. You'll receive a 0 in the grade book until you make up the exam. PLEASE share this with your parents. I'll remind you once, usually twice that you need to make up the Exam. After that, it's up to you to make arrangements to take the exam

If you have any questions or concerns please feel free to contact me by either email ([rbrain@efsd.net](mailto:rbrain@efsd.net)) or by phone 412-896-2357