



ELIZABETH FORWARD SCHOOL DISTRICT

401 Rock Run Road, Elizabeth, PA 15037-2416 • 412-896-2310 • FAX: 412-751-9483 • www.efs.net

New iPad Usage and Damage Agreement

Every Elizabeth Forward School District (EFSD) student will receive a new district-issued iPad with a case (Brenthaven (K-8) or Logitech keyboard (9-12) for the 2023-2024 school year as part of their educational experience. Grant funding will cover the cost of insurance for all iPads. **Parents will be required to pay damage fees according to the chart below if the iPad is damaged and/or lost.** The student and parent/guardian will be responsible for taking the necessary precautions to safeguard the device. The EFSD will determine if the loss and/or damage results from negligence, intentional, reckless, or accidental damage. The parent/guardian(s) will then be held financially responsible for the level of damage to the device. The fees will be added to the student's PowerSchool account. In the event of damage, the enclosed damage claim form and iPad must be submitted to the school office within three days of the incident. Please keep this page for your records. Students will be given a loaner device to use until the device is repaired. **Students who acquire three or more damages must keep their iPad in school and will not be permitted to take the device home.**

Cost of Damages	
Accidental Damage	
First incident of accidental damage	\$10
Second incident of accidental damage	\$30
Third incident of accidental damage	\$50
Fourth incident and every subsequent incident of accidental damage	\$100
Lost/Stolen Device	
Incident of theft (with police report)	\$ 444 plus case
Intentional and Reckless Damage to the Device	
Any incident of negligence or intentional and reckless damage	\$ 444 plus case
Damaged Case Cost	
Brenthaven Case	\$55
Logitech Keyboard Case	\$99
Charger Cube/Cord Cost	
Charger Cube	\$19
Charger Cord	\$19

Updated District iPad Usage

The student **will not** use the device for personal purposes. The device will be used to access instructional resources and materials. Students cannot log in with their own Apple ID to download apps. They will not have access to iMessage or Facetime on their district device.

EFSD Acceptable Use Policy Information

Additional Responsibilities of the student and parent/guardian:

This information informs the student and parent/guardian of the responsibilities associated with using the district's technology resources.

- The student is permitted to take the iPad off school property after a signed acknowledgment of the *Technology Protection Fund* and *Acceptable Usage Policy* by a parent/guardian.
- The student must adhere to the *EFSD Code of Conduct* and *Acceptable Use of Electronic Resources* policy to maintain the privilege of accessing technology.
- The student will not uninstall, disable, and/or modify the operating system or installed applications.
- The student will not remove the iPad from the protective case.
- The student shall not share login credentials and/or passcodes and will secure the device to protect his/her work and information.
- The student will notify the administration immediately if he/she receives an electronic communication that may be unlawful, inappropriate, and/or a potential violation of the *Code of Conduct* and *Acceptable Use of Electronic Resources* policy.
- The student will take temporary possession of the device. The device remains the property of EFSD. All equipment must be returned or made available to EFSD upon the student's separation from EFSD either by withdrawal or at the request of EFSD Administration.
- The student will not apply stickers and/or markings or tamper with the provided screen protector/case.
- All damaged iPad repairs must be done through the district's repair company. All other outside repairs void this document, and you will be responsible for negligence/reckless damage fee.
- If a student leaves the district, he/she is responsible for returning iPad, case, charging cable, and charging cube to the district office. If the equipment is not returned, the student will be charged for missing items.

EFSD reserves the right to review, monitor, and restrict information stored on or transmitted via the EFSD-owned device and investigate inappropriate resource use. If a student violates the *EFSD Code of Conduct* or *Acceptable Use of Electronic Resources* policy, privileges may be denied, and appropriate disciplinary action shall be applied. Violations may result in disciplinary action, including suspension/expulsion for students. When applicable, law enforcement agencies may be involved. EFSD will provide filtered Internet access to students in compliance with the Children's Internet Protection Act. Parents/Guardians should monitor their child's use of the device at home.



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Parent/Guardian Agreement Form

You must return this form for your child to receive his/her new iPad.

My child and I have read and agree to abide by the Acceptable Use of Network/Internet [Policy 815](#) on our website. I understand that any violation of the terms and conditions set forth in the Policy is inappropriate and may constitute a criminal offense. As a user of the district's computers/network and the Internet, my child and I agree to communicate over the Internet and the Network in an appropriate manner, honoring all relevant laws, restrictions, and guidelines. I have read and understand the responsibilities of the use of the school-owned equipment. Building principals are responsible for determining what is unauthorized or inappropriate use. The principal may deny, revoke, or suspend access to the Network/Internet to individuals who violate the Acceptable Use of Network/Internet Policy and related Guidelines and take such other disciplinary action as is appropriate pursuant to the Code of Conduct.

By signing this form, I acknowledge that I have read and understand the responsibilities of using the school-owned equipment, including the new iPad Usage and Damage Agreement and the district's Acceptable Use Policy.

iPad Asset Tag Number _____

(Located on back of iPad)

Student Name _____

Last, First (Please Print)

Grade _____

Building _____

Home Address _____

Parent/Guardian Phone Number _____

Parent/Guardian Signature _____

Parent/Guardian Name _____

Date _____