



## Greenock Car Rider Procedures

*Regular car riders will be given a car rider tag to display on their dashboard at pick up time. If you have different people who pick your child up on different days, they will each need a tag and we will need their name and type of car.*

**Morning-** Please drop students off on the side of our building, not at the front steps. Students may enter the building at 9:00 AM AFTER all buses have unloaded. Please plan your arrival so that you do not arrive until 9:00, as there will be nowhere to park. Only buses are permitted in the side lot until 9:00 AM.

Cars will pull forward and students will exit the vehicle and come into the building. Many staff members will be on hand to walk your child to the door. Please remain in your vehicle.

**Afternoon-** Pick up will be on the side of the school.

Please observe:

\* Car riders will be dismissed AFTER the buses.

\* The buses will depart by 3:00 PM.

Please time your arrival right at 3:00.

- Absolutely NO VEHICLES are permitted to park/wait in the side parking lot/turnaround area.
- Unless you have purchased something from the Greenock Dairy we ask that you do not park in their parking lot.

**Please sign and return the slip below if your child will be a regular car rider.**

**Occasional car riders (less than once per week) need only to send a note in on that day.**

*Reminder- there are no early dismissals between 2:30-3:00 PM.*

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Student's Name \_\_\_\_\_

Teacher's Name \_\_\_\_\_ Grade \_\_\_\_\_

Name            Relationship            Cell phone            *of individual(s) picking up:*

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